



WATAUGA COUNTY BOARD OF ELECTIONS

County Courthouse ♦ 842 West King Street Boone, North Carolina 28607

NOVEMBER 3, 2025

AGENDA

1. CALL TO ORDER
2. PLEDGE
3. APPROVAL OF MINUTES FROM OCTOBER 28, 2025
4. NEW REGISTRATIONS AND STATISTICS
5. DIRECTOR'S UPDATE
6. APPROVAL OF ELECTION OFFICIALS
7. REVIEW AND APPROVAL OF ABSENTEE ENVELOPES
8. ADJOURNMENT



WATAUGA COUNTY BOARD OF ELECTIONS

County Courthouse ♦ 842 West King Street Boone, North Carolina 28607

County Board of Elections

The Watauga County Board of Elections met on Monday, November 3, 2025, at 5:00 p.m. in the Watauga County Courthouse located at 842 West King Street, Boone, NC 28607. Board Members in attendance were Chairperson Eric Eller; Members Leta Councill, Pamela Cline, Elaine Rothenberg and Secretary Terry Cirone. Also attending: Elections Director Matt Snyder and Deputy Director Donna Houck.

November 3, 2025

MINUTES

1. CALL TO ORDER

Chairperson Eric Eller called the meeting to order.

2. PLEDGE

All present pledged allegiance to the flag

3. APPROVAL OF MINUTES FROM OCTOBER 28, 2025

Member Rothenberg moved to approve the minutes from the October 28, 2025, meeting which was seconded by Member Councill. There was no discussion. The minutes were approved by a 5-0 vote.

4. NEW REGISTRATIONS AND STATISTICS

There were eleven (11) new registrations from October 28, 2025, to November 3, 2025. These were all same day registrations. There are a total of 44,465 voters in Watauga County of which 38,055 are active. Member Rothenberg made a motion to accept the report, pending review, and the motion was seconded by Member Cline. The motion passed 5-0.

5. DIRECTOR'S UPDATE

Director Snyder reported that early voting had ended. There were 334 votes cast at the Admin early voting site and 450 votes cast at the ASU early voting site for a total of 784 early voting ballots. There were still some issues with the Ballot on Demand equipment at the ASU voting site and Print Elect has been notified. Established work arounds were utilized, and no votes were affected. The Ballot on Demand equipment will not be used on November 4, 2025 Election Day. Preprinted ballots will be utilized instead. Director Snyder will keep the Board updated on this issue.

Director Snyder reported that NCSBE is requiring early voting plans by December 5, 2025. Those plans will be discussed by the Board at the Friday, November 7, 2025 meeting. Later on, in this meeting, Chairman Eller recommended that there be a public comment period allowed for the Early Voting Plan discussion at the Friday meeting. All Board members agreed.

6. REVIEW AND APPROVAL OF ABSENTEE ENVELOPES

There were twelve (12) civilian ballots that have been received since the last Board meeting. Two (2) of the civilian ballots had exception forms. All exception forms were reviewed by board members and accepted. A motion to approve all ballots received and to accept the total number of thirty-nine (39) as provided by the DS300 was made by Member Council and seconded by Member Rothenberg. The motion passed 5-0.

7. ADJOURNMENT

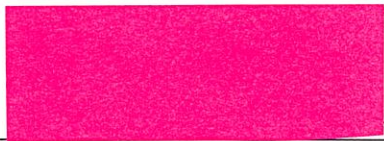
Member Rothenberg made a motion to adjourn the meeting which was seconded by Member Council. The motion passed 5-0.



Eric Eller, Chair



Terry Cirone, Secretary



Pam Cline, Member



Leta Council, Member



Elaine Rothenberg, Member



Matthew Snyder, Director